

#### Williamstown Football Club

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# **Gate Entry Attendants**

Volunteer Role Description - Williamstown Football Club

### **Role Overview:**

Staffing the Gate entry at the Morris St and Battery Rd Gates on Game Days at Williamstown Football Ground, ensuring correct ticketing and attendance.

#### Hours:

VFL Home Game Days – approx 3 hours Or as agreed upon prior

# Main Responsibilities:

- Greeting members, patrons and attendee's of the Williamstown Football Ground
- Checking valid tickets of patrons upon entry
- Keeping a record of attendance numbers on game day
- Staffing the Gates to the Morris St and Battery Rd Carparks, opening for relevant staff and attendees with a carpark pass
- Cross referencing car park passes with a nominated list

#### **Qualifications and Skills:**

- Strong customer service and interpersonal skills
- Excellent communication skills

## **Emergency Contacts**

Volunteers Coordinator	Mandy Drew Ph: 0400 016 167
Match Day Contact:	Lee Herrick, Membership & Merchandise Manager Ph: 0407 342 577