



— WILLIAMSTOWN —
SEAGULLS
EST. 1864

Williamstown Football Club

🏠 PO Box 307, Williamstown 3016

☎ 03 9391 0309 📠 03 9391 5497

🌐 www.williamstownfc.com.au

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Ticket Box Attendant

Volunteer Role Description - Williamstown Football Club

Role Overview:

Selling tickets to patrons and attendee's of the Williamstown Football Ground on Game Day.

Hours:

VFL Home Game Days– approx 3 hours
Or as agreed upon prior.

Main Responsibilities:

- Greeting and Selling tickets to Patrons and Non-Members of the Williamstown Football Club
- Differentiating between Adult, Concession, Visiting Member and Child tickets
- To work within a team environment with other members of the Williamstown Football Club
- Keeping a record of ticket sales and attendance numbers
- Handling cash and eftpos payments from attendees, ensuring to the best of your knowledge you are giving correct change

Qualifications and Skills:

- Proficient in handling cash payments
- Basic arithmetic skills
- Ability to use an eftpos machine
- Knowledge of Square POS favourable but not mandatory

Emergency Contacts

Volunteers Coordinator:	Mandy Drew Ph: 0400 016 167
Match Day Contact:	Lee Herrick, Membership & Merchandise Manager Ph: 0407 342 577