

Life Membership Selection Criteria & Nomination Form

APPLICABILITY

For any party wishing to nominate a person or persons for Life Membership of the Williamstown Football Club.

PURPOSE AND KEY PRINCIPALS

To provide clear guidelines for those submitting nominations for Life Membership of the Williamstown Football Club and to provide transparency in the selection process.

RESPONSIBILITY / SCOPE

Life Membership Sub Committee are responsible for:

- a. Reviewing all nominations received
- b. Consider their own nominations based on information provided by the Club Historian

Williamstown Football Club Board are responsible for:

- a. Reviewing and discussing the recommendations of the Life Membership Sub Committee
- b. Endorsing or rejecting the recommendations of the Life Membership Sub Committee
- c. Should agreement not be reached as per Item b. above, the Board can request further information from the Life Membership Sub Committee or Club Historian

NOMINATION CRITERIA, NOMINATIONS & PROCESS

Criteria

1. Players

- Players who have played 100 senior games for the Club or completed 10 years' service.

2. Directors, Staff, Honorariums, Volunteers

- Completed 10 years cumulative service for the Club and whom the Board believes has rendered outstanding or exceptional service in that time.

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Nominations

1. Details on the nomination form (refer below) should be typed or clearly printed. References and supporting documents should preferably be typed block-letter printing on one side only.
2. A statement from the nominators stating why the nominee should be considered for Life Membership should be included. This information should aim to explain how the individual has made an outstanding contribution or contributions and should include examples.
3. The nomination may include references to:
 - A significant contribution;
 - General achievements which have had a positive effect on the Club;
 - Achievements that have demonstrated the nominee to be an outstanding representative of the Club;
 - Voluntary work over a long continuous period of time;
 - Commitment of the individual.
4. Nominations must be signed by two (2) current members of the Club.

Process

1. Nominations are to be received by the CEO via email or mail by no later than Monday 1st September 2025.
2. Nominations must be completed on the Williamstown Football Club Life Membership Nomination form (attached to this document).
3. Nomination(s) are submitted to the Life Membership Sub Committee for consideration and discussion.
4. The Life Membership Sub Committee will submit recommendation(s) for review and endorsement to the Board by Thursday 4th September 2025 via email.
5. On Monday 8th September 2025 nominator(s) will be advised in writing of the Board's decision.
6. On Tuesday 9th September 2025 the successful candidate(s) will be notified in writing of the Board's decision, and they will be invited to the Club's Annual Best and Fairest Awards.
7. The CEO will provide details of the successful candidate(s) to the Membership Department and the Marketing Department in preparation for the Annual Best and Fairest Awards on Thursday 25th September 2025.

LIFE MEMBERSHIP ENTITLEMENTS

- The recipient of a Life Membership award will receive a life membership medallion at the club's Best and Fairest Awards event.
- One (1) Adult General Admission Home and Away pass each year in their name.
- Their name will appear in the Annual Report
- Should the Life Member pass away, the one (1) Life Membership pass will cease at the end of that season unless the Board of Management decide to make it available to the immediate family for one further year.
- Once notified, the Club will issue public notice on the passing of the life member.

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LIFE MEMBERSHIP NOMINATION FORM

Envelopes containing nominations should be marked “Confidential” and sent to:

ATTENTION: Chief Executive Officer
Williamstown Football Club
PO Box 307
WILLIAMSTOWN, Vic. 3016

Or via email to paulnorthey@williamstownfc.com.au

Details of Individual Being Nominated *(Please type or print in block letters)*

Surname:	<hr/>		
Given Names:	<hr/>		
Player:	Yes / No	Years of Service (Total)	<hr/>
Director:	Yes / No	Years of Service (Total)	<hr/>
Staff Member:	Yes / No	Years of Service (Total)	<hr/>
Volunteer:	Yes / No	Years of Service (Total)	<hr/>
Other:	<hr/>		

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Written support of nomination:

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Please attach any additional pages or references as required to this nomination.

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Details of Person(s) Making the Nomination

At least two WFC members are required for each nomination. These individuals must have first-hand knowledge of the contributions of the person being nominated.

First Nominator's Name: _____

Address: _____

Postcode: _____

Telephone: _____

WFC Membership No: _____

Organisation Represented (if applicable): _____

I understand that the Life Membership Selection Committee's recommendations and the Board's endorsement or otherwise is final and I agree to this and all other terms and conditions as outlined in the Life Membership Selection Criteria.

First Nominator's Signature: _____

Date: _____

Second Nominator's Name: _____

Address: _____

Postcode: _____

Telephone: _____

WFC Membership No: _____

Organisation Represented (if applicable): _____

I understand that the Life Membership Selection Committee's recommendations and the Board's endorsement or otherwise is final and I agree to this and all other terms and conditions as outlined in the Life Membership Selection Criteria.

Second Nominator's Signature: _____

Date: _____